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Finance Committee Open Meeting Agenda 02/16/ 2010

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**UNIVERSITY OF CALIFORNIA
HASTINGS COLLEGE OF THE LAW**

FINANCE COMMITTEE MEETING

February 16, 2010 – 9 a.m.
Office of the General Counsel
198 McAllister Street, First Mezzanine
San Francisco, CA 94102

AGENDA

1. Roll Call

Chair Maureen Corcoran
Donald Bradley
Carin Fujisaki
Tom Gede
Claes Lewenhaupt

2. Public Comment

3. Approval of Minutes – November 17, 2009 (Written)

4. Investment Report as of December 31, 2009 (Written)

*5. State Budget Report as of December 31, 2009
And Mid-Year Budget Changes (Written)

*6. Auxiliary Enterprises Budget Report as of December 31, 2009
And Mid-Year Budget Changes (Written)

7. State Budget Update – 2010-11 (Powerpoint)

8. State Contracts in Excess of \$50,000 or One Year

*8.1 Library Maintenance Agreement – West (Written)

*8.2 Audit Services – Hood & Strong (Written)

*8.3 Printing Services for Viewbook - TBD (Written)

*8.4 Printing Services for Hastings Magazine - DCP (Written)

*8.5 Food Services - Law Café (Written)

*8.6 Telecommunications System Upgrade - TBD (Written)

9. Non State Contracts in Excess of \$50,000 or One Year
 - *9.1 Design Services for Moot Courtroom – Smith Group (Written)
 - *9.2 Professional Services – Bay Creative (Written)
 - *9.3 Alumni Event – Sheraton Palace Hotel (Written)
 - *9.4 Alumni Event – Ritz-Carlton Hotel (Written)
- *10. Nonstate Budget Changes (Written)
- *11. Authorization for Use of Hastings Name
 - *11.1 Practicing Law Institute (Written)
 - *11.2 Liberty Mutual Insurance Company (Written)
- *12. Student Fees - LLM & Summer Portal for 2010-11 (Written)
- *13. Endowment Management – Spending Rate for 2010-11 (To Be Distributed)
- *14. Financial Management – Proposal to Budget for Depreciation (Written)
15. Student Housing – Report on Residential Rent (Written)
16. Project Status Reports
 - 16.2 Hastings Parking Garage Project & Commercial Leasing (Written)
 - 16.1 Exterior Landscaping and Streetscape Improvement Project (Written)
 - 16.3 Hastings-YMCA Project (Oral)
17. Changes to Financial Operations Policy and Procedures Manual
 - *17.1 New Bank Account for Direct Lending Program (Written)
 - 17.2 Policy for Pledge Accounting and Write-offs (Oral)
 - *17.3 Purchasing and Procurement (Section 8.0) (Written)
18. Update on Line of Credit (Oral)
19. Overview of UC Post Employment Retirement Benefits (Written)
20. Report on Implementation of Federal Legislation
- The Higher Education Opportunity Act of 2009 (Written)
21. Report on Faculty and Staff Salaries over \$100,000 (To Be Distributed)
22. List of Checks over \$50,000 (Written)
23. Adjournment